



### PQQ for Rathmore School

Rathmore Grammar School is seeking expressions of interest from suitably qualified and experienced specialist contractors to undertake the following works. Repairs, renewals, re-fencing and Upgrade of an All Weather Playing Surface (7000m<sup>2</sup> approximate size).

The works will involve earthworks to level and drain the site, fencing works, tarmac and synthetic surfacing works to achieve compliance with the GAA Specification for Artificial Turf Pitches. Systems offered i.e. shock pad and synthetic grass must be demonstrably compliant with the GAA specification.

Expressions of interest should be submitted by 22<sup>nd</sup> of February and include the following information;

1. Contractor's current insurance policy summary document (not policy). P
2. Independent certified summary of turnover for the last 3 years 2007-2009 (if 2009 not available provide a simple statement of predicted turnover.
3. Health and Safety policy statement (not full H&S plan) signed and dated. P
4. 3 examples of your work which relates specifically to this contract or in your opinion is equivalent including a summary of the shock pad and carpet system you will be installing. P
5. List of suppliers and manufactures to be used on this contract.
6. A simple **project** organogram showing roles and responsibilities.
7. 3 examples – listed where your company has acted as principal contractor under CDM regulations. P
8. List of accreditations and membership of trade organisations – do not include copies of certificates at this stage.
9. Bank reference for this contract, stating name of contract and information that your firm is considered of sound financial standing to undertake this project. P

#### **10. Further information;**

1. You may be required to instigate a bond of 10% on commencement of the contract.
2. The Clients programme is as follows for phase 1;  
Expression of interest by – 22<sup>th</sup> February  
Tenders issued by – 2 March  
Tenders back by – end of March  
Tenders evaluated by – middle of April  
Award of contract by – 12<sup>th</sup> April



Site works commence by – 4<sup>th</sup> May March  
Complete by – 25<sup>th</sup> August

**Further Note;**

Your submitted document should not exceed 10 pages including letters from bank, auditors, and insurance documents. Electronic submissions should be made to [donna@sportslabs.co.uk](mailto:donna@sportslabs.co.uk) files exceeding 10mb will not be accepted by our server.

Questions should be addressed by email to [eric@sportslabs.co.uk](mailto:eric@sportslabs.co.uk).

All submissions should be received by 22<sup>th</sup> February. The submitted PQQ's will be evaluated as follows;

Compliance with PQQ request	30%
Experience of similar projects	50%
Names of manufacturers, suppliers or sub-contractors	10%
Guarantee offered	10%

As well as the application of this scoring system there are a number of pass/fail criteria which are indicated by the letter 'P' after the clause. If you do not submit this information then the submission will not be accepted.



INFORMATION, ADVICE & KNOW-HOW: FROM THE SYNTHETIC SPORTS SURFACE EXPERTS

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